

	PUFFING BILLY RAILWAY	Document Number ETRB F 024
	 Child Safe Commitment Declaration	

Emerald Tourist Railway Board (ETRB) operators of Puffing Billy Railway (PBR) is committed to safeguarding children and young people in its care. As part of this commitment, we have developed specific codes, policies and procedures for our organisation, and these are approved and endorsed by our Board.

All our 'involved' employees, volunteers, contractors and sub-contractors and other people engaged to work at Puffing Billy Railway, referred to as **workplace participants**, are required to observe our practice and behaviour guidelines.

Management considers a failure to observe our Child Safe processes to be misconduct and will result in appropriate disciplinary action. Depending on the seriousness of the misconduct, disciplinary action may include suspension while matters are investigated and/or dismissal. In addition to any internal disciplinary proceedings, any breaches of law will be reported to police.

Commitment

I, _____

Name of employee, volunteer or contractor

- have been provided with a copy, have read, and have understood the *Child Safe Code of Conduct* of Puffing Billy Railway
- understand my responsibilities in relation to ensuring and promoting the safety of children and young people as outlined in the *Child Safe Policy* and *Child Safe Reporting and Response Policy*
- will observe the guidelines during my time with Emerald Tourist Railway Board (ETRB) operators of Puffing Billy Railway (PBR) to ensure and promote the safety of children and young people who participate in programs, events or services at or associated with PBR
- understand that I must report any criminal conviction or charge subsequent to my employment that indicates that I may present a potential risk to the children or young people.

Signature of employee or volunteer Date

Name of management representative Date

Position/title of management representative Date

Signature of management representative Date

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Document information and control

Information

Document ID	ETRBF 024
Document title	Child Safe Commitment Declaration

Responsibility

Policy owner	Chief Executive Officer
Policy author	Human Services Manager
Approving body	Emerald Tourist Railway Board

Version control and change history

Version number	Approval date	Approved by	Amendment
1	24 November 2020	CEO	MoC 38/2021 part 1
Post implementation review			
Due date:		24 November 2022	



Puffing Billy Railway’s staff and volunteers are committed to providing positive experiences for children in an environment that is caring, nurturing and safe.

Our Children, Our Focus, Our Future, Speak Up!